

Alcohol Event Permit Checklist

Must be in conjunction with a permitted event and must have written consent of the group/person holding the primary event permit

City will reserve the right to restrict times, areas, etc. based on public safety concerns

The person requesting the alcohol permit must provide an insurance certificate that meets the requirements set forth by the city.

The following items must also be addressed:

- State and local licenses are in order
- Signs showing event open and closing times will be posted. Signs must also state that alcohol must be consumed or disposed of by the end of the event
- Permit must be applied for at least 2 weeks prior to the event
- A system must be in place for checking ID and issuing an arm band or bracelet. Any person in possessing an alcoholic beverage must have an arm band or bracelet visible
- An off-duty officer must be hired to patrol the event. The officer must be certified in the State of Georgia and must have arrest powers within the City of Ellijay
- Alcohol must be served in a plastic cup